

Board of Fire Commissioners
Company #1
2825 Main St.

August 4, 2016 - 7:30 P.M.

Present: Commissioner Gilbert Spencer
Commissioner Richard French
Commissioner Charles Longo
Commissioner Arnold Higgins

Absent: Commissioner John Cafazzo
Commissioner James Dutton

Commissioner Spencer called the meeting to order at 7:30 PM.

Chief Thurz is on vacation. Assistant Chief Pagliughi will present the chief's report.

Approval of Minutes: The minutes from the July 7, 2016 were tabled until the September 8, 2016 meeting.

Public Comment: None

Chief's Report:

- Assistant Chief Pagliughi distributed a draft of the proposed By-Laws to the commissioners for their review. Copies will be mailed to Commissioners Cafazzo and Dutton. Assistant Chief Pagliughi informed the commissioners that Chief Thurz had forwarded copies of the proposed By-Laws to the Town Manager and the Human Resource Director for their review. Chief Thurz also recommended that this document be reviewed by counsel to ensure that we are not violating any legal matters. Chief Thurz would like to have the final version by October 24, 2016 with the intention of distributing copies to all members at the department's annual meeting on November 7, 2016.
- The department received one applicant for the Captain's position at Company 2. Lt. Michael Yacka is being recommended by the Chief for promotion to the rank of Captain effective August 5, 2016. Motion to accept the recommendation was made by Commissioner French and seconded by Commissioner Higgins. Motion passed.
- The Chief will submit the requirements for the lieutenant's position at Company 2 to the commission upon his return from vacation. Once the commission has approved the requirements the job description will be posted at all companies.
- The apparatus replacement committee met on July 19, 2016. Next committee meeting will be August 16, 2016.

- Firefighter I training will be held in house starting on September 13, 2016.
- The department will offer Firefighter II training during the winter.
- The Firefighter of the Year Dinner honoring Brian Hollister will be held on September 15, 2016 at the Gallery. More details to be announced.
- Company 3 is celebrating their 75th Anniversary this year. A dedication ceremony will be held on September 24, 2016. Some new landscaping will be taking place over the next month in preparation for their anniversary.
- Ladder testing has been completed. Pump and hose testing have been scheduled.
- Eight new recruits have been recently interviewed. All eight will now move on to the next step of the recruiting process.
- The department partnered with the Library in hosting two summer reading gatherings for children at Stations 1 and 3.

Committee Reports: A discussion was held among the commissioner about the purchase of the utility truck which has been approved in the 2016-2017 budget. Commissioner French would like to ensure that the department be as fiscal responsible as possible when making this purchase. He suggested that the department contact three vendors for pricing. This would be in addition to using the State of Connecticut bid list.

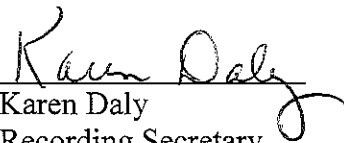
New Business: Commissioner Spencer informed the commission that he had provided a letter from the Ethics Committee concerning commissioner's also serving the department as active members to the Town Manager and was told that it would be acceptable. Commissioner French mentioned that the letter was given to the commission when he and Commissioner Dutton requested to become members of the fire police. A discussion among the commissioners reinforced the fact that a commissioner serving the department as an active member must meet all the same requirements as any member.

Commissioner Longo asked about replacing the missing pieces of siding at Company 2. It's been approximately two to three months and nothing has been done. He also noted that the exterior of the building needs cleaning.

Commissioner Higgins asked if the per diem staff has been provided with shirts as discussed previously. He was told that at this time we are getting sizes.

Next Regular Meeting: September 8, 2016 Company 1, 2825 Main Street, 7:30 PM.

Meeting Adjourned: Motion to adjourn was made by Commissioner Higgins and seconded by Commissioner French. Meeting adjourned at 8:25 p.m.


Karen Daly
Recording Secretary

cc: Fire Commission (6)
Fire Chiefs (4)
Fire Captains (3)
John Sikorski, Lieutenant
Richard J. Johnson, Town Manager
Chris Siwy, Fire Marshal
Mary Visone, Purchasing Agent
Robert DiBella, Civil Preparedness